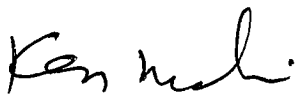


## Yakima Transit Charter Service Policy

- A. **Service Available:** Yakima Transit does not offer charter services, except under the FTA's exception guidelines (49 CFR Part 604.6) for government officials.
- B. **Charter Service Rules for Service to Government Officials:**
- a. Yakima Transit is allowed to provide charter service (up to 80 charter service hours annually) to government officials (Federal, state and local) for official government business, which can include non-transit related purposes, if Yakima Transit:
    - i. Provides the service in its geographic service area and
    - ii. Does not generate revenue from the charter service, except as required by law
  - b. Yakima Transit may petition FTA for additional charter service hours. Yakima Transit is required to record the following information after providing such service:
    - i. The government organization's name, address, phone number and email address;
    - ii. The date and time of service;
    - iii. The number of government officials and other passengers;
    - iv. The origin, destination, and trip length (miles and hours);
    - v. The fee collected, if any; and,
    - vi. The vehicle number for the vehicle used to provide the service.
- C. **Reporting:** Yakima Transit is required file a quarterly report to the Federal Transit Administration if charter services are provided. If there is a report filed, it will be posted on our website for three years.
- D. **Complaints:** Anyone wishing to file a complaint under 49 CFR Part 604.15 about charter service performed by Yakima Transit may contact Richard Krochalis, FTA Region 10 Administrator, 915 Second Avenue, Ste 3142, Seattle, WA 98174 or by phone at 206-220-7954. An appeal of the Regional Administrator may be filed in accordance with 49 CFR Part 604.19.



Ken Mehin, Transit Manager

6/2/10

Date