



TRANSIT CITIZENS ADVISORY COMMITTEE

11/6/19

MEETING MINUTES

Meeting was called to order by Alvie Maxey at 4:00 PM

AGENDA ITEMS:

1. Alvie began the meeting by introducing himself and the staff in attendance. Members present from staff included: Alvie Maxey, Transit Manager; Jeff Beaver, Transit Operations Supervisor; and Jessica Bland, Transit Office Assistant.

2. Alvie summarized the Public Hearing on the Transit Development Plan, noting that those in attendance sustained that plan as presented. The Plan will go before the city council on November 19th.

3. Fixed Route Bus Service Updates:

- Holidays: There will be no Transit services on the following Holidays:
 - **Monday, November 11th**: Veteran's Day
 - **Thursday, November 28th**: Thanksgiving
 - **Wednesday, December 25th**: Christmas Day
 - **Wednesday, January 1st**: New Year's Day
- Fall/Winter Bus book: The Fall/Winter Bus book runs from 9/3/19 – 1/6/20

4. Dial-A-Ride Service:

- New No-Show policy: Dial-A-Ride users were notified via mail of the new no-show policy that will be effective January 1st, 2020

5. Vanpool Service: No updates at this time.

6. Grants:

- WSDOT Commuter / Paratransit Grant: Washington State Department of Transportation (WSDOT) has renewed Yakima Transit's Yakima-Ellensburg Commuter and Paratransit projects for an additional four years and provided partial funding for an additional two years. The funding went up by an insignificant amount. Services will be retained as-is.

7. DoubleMap: Yakima Transit is still working through a few bugs with the DoubleMap system but it is up and running and available to the public.

OPEN DISCUSSION:

8. Makeup of Advisory Board: The Transit Citizens Advisory Committee is not a formal board with representatives. It is composed of members of the public who attend meetings and is open to all.

9. Process for development and implementation of Dial-A-Ride No-Show policy: This policy came about as a result of an FTA audit. The FTA determined that Yakima Transit's no-show policy was too restrictive and didn't fulfil the spirit of ADA requirements. Yakima Transit was given a limited amount of time to develop a new policy, have it approved by the FTA, and alert riders to the change. The FTA had very strict and prescriptive requirements for this policy. Due to the limited amount of time given by the FTA and their prescriptive requirements, public comment was not sought.

10. Dial-A-Ride statistics: Per request Yakima Transit will provide data on Dial-A-Ride late and excessively long trips for the next meeting.

11. Ridership Data: Per request Yakima Transit will prepare ridership data to be discussed at the next meeting.

12. Involvement with Council of the Blind: Any Council of the Blind members are welcome at the Transit Citizens Advisory Committee meetings. The Council of the Blind meets the third Saturday of every month at 11:00 in the community room of Cornerstone Apartments. Per Alvie, based on employee availability, Transit will attempt to attend the January 18th meeting.

13. Bus Book, Holiday Wording: Page 6 of the Bus Book under "Transit Service on Holidays" states that "There will be no regular bus service on [holidays]". The word "regular" implies that there may be some modified service on holidays. In the next Bus Book Yakima Transit will remove the word "regular" to accurately reflect that there is no service on the listed holidays.

14. Route 1 Services: The apartments being built on 50th Ave at Summitview and Chestnut would only be served once per hour. In planning new routes Yakima Transit will take the potential increase in demand generated by these apartments into consideration.

15. Where's My Bus: The Where's My Bus feature of Yakima Transit's website was not an ideal solution and does not work properly. It was replaced by DoubleMap which is up and running so that riders can track their bus.

16. Route to Terrace Heights: Yakima Transit has had positive talks regarding running routes to Terrace Heights though at this time there is no guarantee that Yakima Transit will provide this service. Should Terrace Heights be willing to financially support service in their boundaries Yakima Transit would be happy to provide services.

Meeting was adjourned at 5:00 PM

Next Meeting will be held on February 5th, 2020 at 4:00 PM